Ref. no. MSIT/PO/2022-23/NOTICE/COMM/012   Date: 08.09.2022

NOTICE

This is to inform all concerned that **TRAINING & PLACEMENT COORDINATION COMMITTEE** has been constituted with effect from 01.09.2022 for carrying out all training & placements related activities of the Institute. The following will be the constitution and guidelines of the Committee.

Members:

SL. NO.	MEMBERS NAME	DESIGNATION BY PROFESSION	POSITION IN COMMITTEE
1	Prof.(Dr.) Tirthankar Datta	Principal	Chairman
2	Mr. Saibal Banerjee	Training & Placement Officer	Coordinator
3	Mr. Abhijit Chakraborty	Training & Placement Officer	Convener
4	Prof. (Dr.) Sudip Dogra	Professor, ECE	Member
5	Prof. (Dr.) Tapobrata Bhattacharya	Professor, ME	Member
6	Prof. (Dr.) Rajiv Joneja	Professor, EE	Member
7	Mr. Debarshi Ghosh	Asst. Professor & FIC, BA	Member
8	Dr. Safikureshi Mondal	Assoc. Professor, CSE	Member
9	Dr. Anjan Roy	Asst. Professor, BSH	Member
10	Mr. Subhash Mondal	Asst. Professor, CSE	Member
11	Mr. Indrajit Das	Asst. Professor, IT	Member
12	Mr. Sudipta Ghosh	Asst. Professor, ECE	Member
13	Mr. Atanu Debnath	Asst. Professor, CE	Member
14	Mr. Arindam Santra	Asst. Professor, ME	Member
15	Mr. Soumya Chakravarty	Asst. Professor, CA	Member
16	Mr. Arup Muhuri	Officer Accounts	Member

Roles & Responsibilities:

1. To strive to help and guide students to get deserving placements.
2. Circulation of notification of campus recruitment drives.
3. Organizing Pre-Placement Seminars by Companies
4. Maintaining and updating database of students regularly.
5. Organize Training related to domain knowledge, pre-placement, industrial or any other internship programs as deemed fit.
6. To collaborate with industries/ industry bodies by signing MOU.

Terms of Members: Two years for nominated members.

Meetings: At least twice per semester and as and when deemed fit by the Committee.

08/09/2022

Prof. (Dr.) Tirthankar Datta
Principal Principal
Meghnad Saha Institute of Technology

CC: All Deans, All HODs/FICs, Administrative Officer, Controller (E&UA), Members of the committee, SPOC Admin Office, Accounts Office, T&P Office, Library, Notice Board, Website, Guard File.